

Seyedeh Shirin Saeedi Hosseini

408-763-9278 | Los Angeles, CA | Sh@saeedih.com

[LinkedIn](#)

Profile Summary

Results-driven professional with a robust background in electrical engineering and an MBA in finance. Proven ability to deliver impactful financial and statistical analysis, with a talent for enhancing organizational success through strategic insights and effective collaboration. Recognized as a top performer in real estate and adept at driving significant improvements in various roles.

Education

Master of Business Administration - Finance

California State University, Los Angeles 2024

- **Project: The Icon - Compensation System Analysis**
 - Spearheaded an analysis of Icon's compensation system, driving enhancements in internal equity, performance-based rewards, and market competitiveness.
 - Utilized point factor leveling and regression analysis to refine pay structures, achieving fairness and competitiveness.
 - Delivered strategic recommendations, aligning compensation strategies with organizational goals and improving employee performance.
- **Group Project: "Journey to Your Dreams" - Disney Strategic Analysis Project**
 - Conducted comprehensive strategic analysis for The Walt Disney Company, identifying core competencies and competitive advantages.
 - Delivered strategic alternatives and implementation plans for Disney+, focusing on content curation, user experience enhancement, and technology adoption.
 - Assessed financial projections, risk assessments, and ethical considerations, providing actionable recommendations for Disney's growth.

Bachelor of Science in Electrical Engineering

Azad University, Tehran

Certifications

- SHRM Certified Professional (SHRM-CP), Expected 2024
- Mortgage Loan Originator and Real Estate Salesperson, California

Professional Experience

Transaction Processor and Office Manager

West Shores Realty (2023 - Present)

- Enhanced compliance with real estate agreements, ensuring meticulous documentation and efficient transaction processing.
- Streamlined office operations, significantly improving agent support and overall productivity.
- Successfully maintained inventory levels and facilitated seamless communication across departments.

Real Estate Agent

Equity Union & West Shores Realty (2021 - Present)

- Drove property transactions, providing clients with critical market insights and strategic advice.
- Developed a robust network within the real estate sector, generating leads and fostering professional relationships.
- Achieved top producer award in 2021, contributing significantly to company revenue.

Medical Office Administrator

Beverly Hills Surgery Center (2019 - 2020)

- Ensured high-quality patient care and safety, aligning operations with regulatory standards.
- Fostered collaborative relationships across departments, enhancing overall facility performance.
- Successfully participated in facility surveys and audits, ensuring compliance with safety procedures.

Manager and Catering Coordinator

FAZ Restaurants, California (2016 - 2019)

- Led a team of 12, promoting independence and ensuring deadline compliance.
- Managed financial transactions with precision, maintaining accurate records and achieving financial goals.
- Addressed customer inquiries and complaints efficiently, ensuring high levels of satisfaction.

Sales Associate

Macy's Inc., California (2015 - 2016)

- Provided exemplary customer service, setting standards for peers and enhancing team performance.
 - Engaged in advanced training, demonstrating a commitment to continuous skill development.
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Key Achievements

- **Real Estate:** Recognized as the top producer in 2021, significantly boosting company revenue through strategic client management and market insights.
- **Compensation System Analysis:** Successfully led a comprehensive analysis project, delivering actionable recommendations that enhanced internal equity and competitive positioning.
- **Disney Strategic Analysis:** Played a pivotal role in the Disney strategic analysis project, delivering recommendations that improved customer engagement and leveraged technological advancements for Disney's growth.
- **Leadership:** Demonstrated exceptional leadership in various roles, fostering teamwork and driving organizational success through strategic initiatives and effective communication.